



NCR Digital Ordering and Connected Payments

Integration Guide

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Date	Page	Description of Change
June 03, 2021	All	Added support for Connected Payments.
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About Digital Ordering and Connected Payments

Digital Ordering and Connected Payments at a Glance	
Core Product	Digital Ordering, Connected Payments, Aloha Takeout
Complementary Products	
Separate License Required?	No
Other References	Digital Online Ordering Implementation Guide, Digital Ordering Environment Setup Guide

NCR Connected Payments® offers merchants secure and flexible payment support, while helping them prepare for a future in which they must manage a multitude of payment options in a tightly regulated industry. The SaaS solution leverages flexible Microsoft architecture, as well as redundant active/active data centers with real-time data replication, to provide rich payment functionality.

The purpose of this guide is to assist you in successfully implementing and processing Digital Ordering transactions with Connected Payments. This guide addresses configuration in Digital Ordering, Connected Payments, Aloha Takeout (ATO), and the configuration management tool you are using, either Aloha Configuration Center or Aloha Manager.

Prerequisites and requirements

This guide assumes your company is set up in Web Admin and that you will process credit cards with the Connected Payments product. Refer to the [Digital Ordering Software Requirements - HKS1521](#) document for minimum versions required when processing Digital Ordering transactions with Connected Payments.

Configuring Digital Ordering with Connected Payments

This section details the configuration requirements for Digital Ordering with Connected Payments. If you are an experienced user, refer to Procedures at a Glance for abbreviated steps. If you prefer more detail, continue reading this document.

Procedures at a Glance:	
If you are viewing this document using Adobe Acrobat Reader, click each link for detailed information regarding the task.	
1.	In Web Admin, access Configuration > Payment Providers Options to obtain the RSA Key Value for the CP company and email it to an NCR Professional Services representative or a Connected Payments team member. Upon receiving the Connected Payments ID, enter it in the same location. See page 2 .
2.	In Web Admin, select Configuration > Company Setup and type AOLO1 in 'Default Payments Enterprise.' You only perform this procedure if the company is using Connected Payments and Integrated Credit Mode together. See page 4 .
3.	In Web Admin, select Configuration > Site Setup > Sites > Submission Details tab and select Connected Payments from the 'Credit Processing Mode' drop-down list to process payments with Connected Payments. See page 5 .
4.	In Connected Payments, obtain the Site ID and select Configuration > Site Setup > Sites > Submission tab in Web Admin, and enter the ID in 'Credit Site ID.' See page 7 .
5.	In CFC or Aloha Manager, select Maintenance > Payments > Tenders and create an APS tender with 'Not Applicable' selected from the 'Credit card provider' drop-down list. See page 9 .
6.	In Aloha Takeout, select Maintenance > Takeout Configuration > Takeout Settings > Custom tab and add the custom settings for Aloha Takeout to support Connected Payments. Alternatively, you can edit AlohaToGoConfig.xml directly. See page 12 .
7.	For Digital Ordering API users, configure the Tenders section of the appropriate calls to support Connected Payments. See page 12 .

Requesting a Connected Payments company ID

Electronic commerce (e-commerce) is a term for any type of business or commercial transaction that involves the transfer of information across the Internet and allows consumers to electronically exchange goods and services. Each e-commerce site that processes payments with Connected Payments must create a dedicated cloud-based company tied to a unique set of private/public RSA encryption keys used to ensure the security of a session with the Connected Payments product.

You must request the creation of a Connected Payments company in Web Admin by sending the Connected Payments RSA key value to either an NCR Professional Services representative or a Connected Payments team member. They will create the Connected Payments company and send the company ID to you. The key is public and is transmittable over the public Internet with no consequences.

To obtain the RSA key value for the Connected Payments company:

1. In Web Admin, select **Configuration > Payment Providers Options**. The Configuration Payment Providers (Company Level) screen appears.

Configuration Payment Providers (Company Level)

Customer Profile Services	
Default Payments Enterprise Id:	AOL01
Connected Payments	
Connected Payments Company Id:	78
Connected Payments Public Key:	<pre><RSAKeyValue> <Modulus>p7RD18Pq95dXR 07ftWfQdN7mA7WkLxiZ7cM IYj1SQx013CQTOrLQDvU1L lhBiZ0WH3421Kwb4J8wTR4 5gYqs1tLP6PZZBelW436Y 4JPi2xq5Se50uxSp2bwfph JeOUYTY2e7z0nTBMK326X3 YdpQ3/u72h19+nGk+6GwKr gCh5KmZuewaKC6chFkckIs G+bUk06fg2WLtR01yNUs00 VygKcPBjJzSdfnausWmA0S 4dNdG4AH/M4Fe8UTwbFZBC vRH1TF17Mnr/PLB+MbD60+ PhGVDIuHLVrhJo7m57e95D m18/4IGw7RtNjPfmAobQU+ OsaC7H+kv94RUr0+7wXVQ= =</Modulus> <Exponent>AQAB</Exponen t></RSAKeyValue></pre>
BPoint Settings	
Master Credit Merchant Id:	
Master Credit Merchant Key:	
Master Credit Site Id:	
<input type="button" value="Save Changes"/>	

Figure 1 RSA Key on Configuration Payment Providers (Company Level) Screen

2. Select and copy the **RSA key value** for the Connected Payments public key, and paste the key value into an email.
3. Send the **email** to the appropriate recipient.
4. Exit the **Configuration Payments Providers (Company Level)** function.
5. Once you send the RSA key value to an NCR representative or a Connected Payments team member, they will return the Connected Payments company ID to you. Return to Web Admin and enter the Connected Payments company ID.

To enter the Connected Payments Company Id:

1. In Web Admin, select **Configuration > Configuration Payment Providers (Company Level)**.

Configuration Payment Providers (Company Level)

Customer Profile Services	
Default Payments Enterprise Id:	AOL01
Connected Payments	
Connected Payments Company Id:	78
Connected Payments Public Key:	<RSAKeyValue> <Modulus>p7RD18Pq95dXR 07ftWfQdN7mA7WkLxiZ7cM IYj1SQx013CQTOrLQDvU1L 1hBiZ0WH3421Kwb4J8wTR4 5gYqs1tLP6PZZBelWh436Y 4JPi2xq5Se50uxSp2bwfph JcOUYTY2e7z0nTBMK326X3 YdpQ3/u72h19+nGk+6GwKr gCh5KmZuewaKC6chFkckIs G+bUk06fg2WLtR01yNUs00 VygKcPBjJzSdfnausWmA0S 4dNdG4AH/M4Fe8UTwbFZBC vRHITf17Mnr/PLB+MbD60+ PhGVDIuHLVrhJo7m57e95D m18/4IGw7RtNjPfmAobQU+ OsaC7H+kv94RUr0+7wXVQ= =</Modulus> <Exponent>AQAB</Expon ent></RSAKeyValue>
BPoint Settings	
Master Credit Merchant Id:	
Master Credit Merchant Key:	
Master Credit Site Id:	
<input type="button" value="Save Changes"/>	

Figure 2 Connected Payments Company ID

2. Click to the right of **Connected Payments Company Id** and type the **ID**.
3. Click **Save Changes** and exit the **Configuration Payments Providers (Company Level)** function.

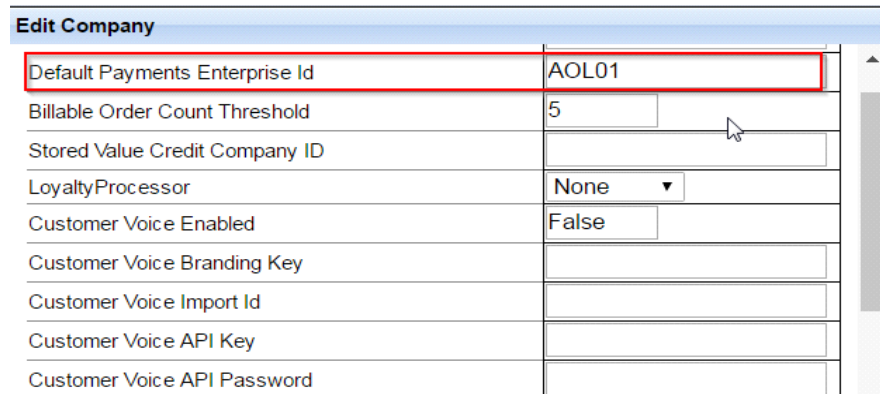
Supporting Connected Payments and EDC

A company could have one site process transactions with Connected Payments and another site process with EDC (Electronic Draft Capture), referred to as integrated credit mode in Web Admin. If you are mixing credit processing modes, you must configure the 'Default Payments Enterprise Id' in Company Setup. If you are not mixing credit processing modes, Connected Payments is considered the default payment provider and you can skip this procedure.

Tip: You must have 'Radiant Admin' access to view the Company Setup function. You might need to contact Digital Ordering.

To configure the Default Payments Enterprise ID:

1. In Web Admin, select **Configuration > Company Setup**.
2. Click **Edit Company**.



Edit Company	
Default Payments Enterprise Id	AOL01
Billable Order Count Threshold	5
Stored Value Credit Company ID	
LoyaltyProcessor	None
Customer Voice Enabled	False
Customer Voice Branding Key	
Customer Voice Import Id	
Customer Voice API Key	
Customer Voice API Password	

Figure 3 Edit Company Screen

3. Type **AOL01** in 'Default Payments Enterprise Id.'
4. Click **Save** and exit the **Company Setup** function.

Configuring Connected Payments as the credit processing mode

As per normal practice, you must configure the mode in which you are processing payments for each site that accepts credit card transactions. Since the configuration is per site, you can configure one site to process transactions with Connected Payments and another site to use Integrated Credit Mode (EDC).

To configure Connected Payments as the credit processing mode:

1. In Web Admin, select **Configuration > Site Set up > Sites**.
2. Select the **site** from the list and click **Edit Site**.
3. Select the **Submission Details** tab.

4. Select **Connected Payments** from the 'Credit Processing Mode' drop-down list.

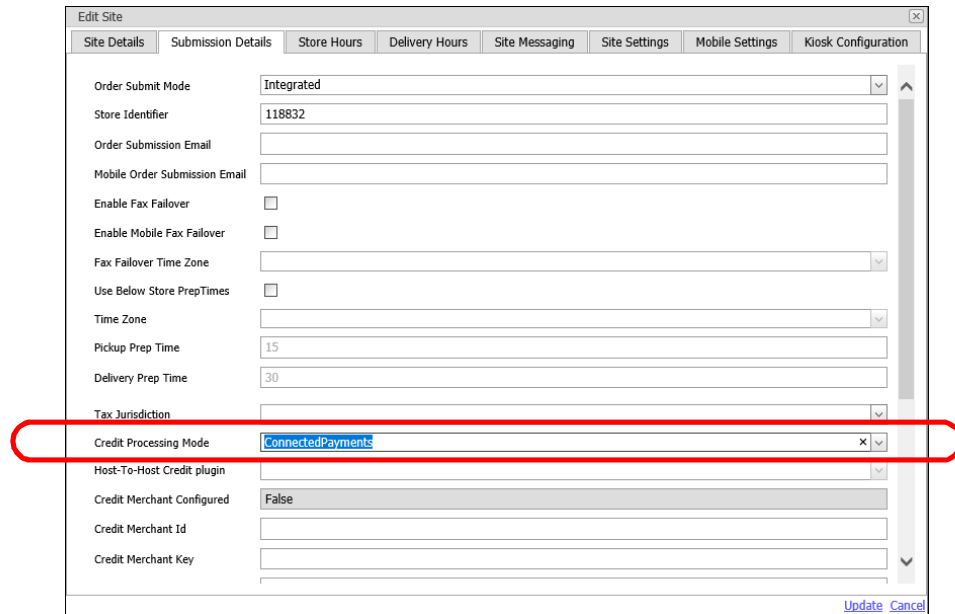



Figure 4 Credit Processing Mode (Connected Payments)

5. Click **Update** and exit the **Sites** function.

Allowing a Digital Ordering session to use Connected Payments

You must configure the PayApiSessionUser company setting In Web Admin after the Connected Payments implementation is complete and Connected Payments functions properly on the Aloha Online Ordering website; otherwise, this setting doesn't work correctly.

 **Reference:** Refer to the Digital Ordering Environment Setup Guide when creating a ticket to place the Connected Payments private key in the Digital Ordering company workspace.

To allow a DO session to use Connected Payments:

1. Log in to **Web Admin**.
2. Select the **company** from the list.
3. Select **Configuration > Company Settings Setup**.

4. Type **PayApiSessionUser** in the 'Search' field. **Note:** If the setting does not exist, click **Add** to add the setting.



The screenshot shows a web form for configuring company settings. It has two input fields: 'Setting' with the value 'PayApiSessionUser' and 'Value' with the value 'engageone@ncr.com'. At the bottom right of the form are two buttons: 'Update' and 'Cancel'.

Setting	PayApiSessionUser
Value	engageone@ncr.com

[Update](#) [Cancel](#)

Figure 5 PayApiSessionUser Company Settings

5. Click **Edit**.
6. Type **engageone@ncr.com** in 'Value.'
7. Click **Update**.
8. Exit the **Company Settings Setup** function.

Aligning the Connected Payments site ID in Web Admin

For each site that accepts payment cards with Connected Payments, you must align the Connected Payments site ID in Web Admin. The easiest way to locate the Connected Payments site ID is from within the Connected Payments product.

To obtain the Site ID in Connected Payments:

1. Log in to **Connected Payments Management**. The Connected Payments Dashboard appears.
2. Select **Store Configuration** from the Administration drop-down list.

3. Select the **Store Management** tab.

HOME TRANSACTION SEARCH REPORTS MONITORING

Home x Store Configuration x Store Management x

Aloha Ecommerce Test Company 2 Stores and Store Groups

Stores Store Groups MCC Profiles

Stores

The server is currently processing data for aggregate counts of Users and Groups associated with your store please try again later after processing has been completed.

NUMBER	NAME	PHONE
1	Store 1 (Physical)	
10	Store 1 (Ecommerce)	
100	Store 100 (Physical)	
101	Store 100 (Ecommerce)	

1 Page (4 Items)

Figure 6 Connected Payments Dashboard - Store Management Tab

4. Locate the **store** from the list and make note of the corresponding Site ID, which appears under the 'Number' column.
5. Exit **Connected Payments Management**.

To align the Connected Payments site ID in Web Admin:

1. In Web Admin, select **Configuration > Site Setup > Sites**.
2. Select a **site** from the list and click **Edit Site**.

3. Select the **Submission Details** tab.

The screenshot shows the 'Edit Site' window with the 'Submission Details' tab selected. The 'Credit SiteId' field is highlighted with a red box and contains the value '10'. Other fields include 'Fax Failover Time Zone', 'Use Below Store PrepTimes', 'Time Zone', 'Pickup Prep Time', 'Delivery Prep Time', 'Tax Jurisdiction', 'Credit Processing Mode' (set to 'ConnectedPayments'), 'Host-To-Host Credit plugin', 'Credit Merchant Configured' (set to 'False'), 'Credit Merchant Id', 'Credit Merchant Key', 'Credit Company Id', 'Credit User Id', 'Credit Encryption Key', 'Credit Encryption Key for 3DS', 'AMEX Credit Merchant Key', and 'Enterprise Store Id'. The 'Update' and 'Cancel' buttons are at the bottom right.

Figure 7 Edit Site - Submission Details Tab

4. Type the **site ID** in 'Credit SiteId.'
5. Click **Update** and exit the **Sites** function.

Configuring an ATO credit card tender

You must configure a credit card tender in the point-of-sale to pass through Aloha Takeout to get to Digital Ordering. Be aware this is not the tender that Connected Payments uses to process payments through OpenEPS.

In this document, we call the tender 'APS' for Aloha Payment Solution; however, you can use another name such as 'Secure Payment.' When Connected Payments receives the APS tender, it determines the actual card brand based on the prefix, and outputs the correct tender for posting and reporting. Even though this guide instructs you to configure an APS tender, you must still have a tender configured for each card brand you accept, as per normal practice.

To configure an APS tender to pass through ATO to Connected Payments:

1. Log in to **Aloha Configuration Center** or **Aloha Manager**.
2. Select **Maintenance > Payments > Tenders**.
3. Click the **New** drop-down arrow, select **Credit Card** as the type, and click **OK**.
4. Type a **name** for the tender, such as 'APS.'

5. Select the **Type** tab.

The screenshot shows the 'Tenders' configuration window. At the top, there's a 'Tender:' dropdown set to '18 APS Credit card'. Below it are several tabs: 'Tender', 'Type', 'Identification', 'Authorization', 'Reconciliation', 'Printers', and 'Rounding'. The 'Type' tab is selected. Under the 'Type settings' section, the 'Credit card provider' dropdown is highlighted with a red box and shows 'Not Applicable'. Other settings include 'Prompt for payment using the following PIN pad' (None), 'Apply a surcharge to this tender' (None), and 'Chip 'N Pin reader ID required' (checkbox). Below this is the 'Property management settings' section with 'Post to PMS' (checkbox). Then the 'Foreign Currency' section with 'Foreign currency' (None). Finally, the 'Options settings' section includes 'Use magnetic card only' (checkbox), 'Expiration' (checkbox), 'Verify signature' (checkbox), 'Get common service tender prefix' (checkbox), and 'Display tender screen on card swipe' (checkbox).

Figure 8 Tenders Function (APS Tender)

6. Verify the 'Credit card provider' is **Not Applicable**. This is the default setting when you create a new credit card tender.
7. Keep all **remaining options** as their default.
8. Click **Save** and exit the **Tenders** function.

You can also refer to the NCR Aloha Takeout Using Connected Payments Quick Reference Guide for further information on configuring and using Connected Payments with Aloha Takeout. Once you configure the APS tender in the point-of-sale, you must align it in Aloha Takeout.

To align the APS tender with Aloha Takeout:

1. With ATO selected in the product panel, select **Maintenance > Takeout Configuration > Takeout Settings**.
2. Select the **Tenders** tab.

- Click the **Add** drop-down arrow, select **Credit** from the list, and click **OK**.

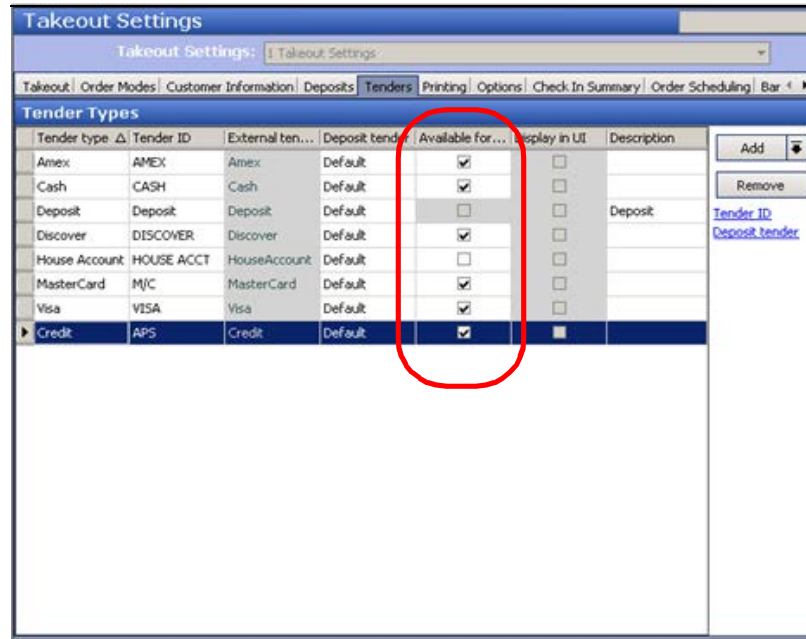


Figure 9 Takeout Settings - Tenders Tab

- Select **APS** from the 'Tender ID' drop-down list
- Select **Available for deposits**.
- Click **Save** and exit the **Takeout Settings** function.

Passing the CP tender using AO API call

If you are an API user, you can pass the connected payments tender in an AO API call. For more information about AO API calls, contact the Digital Ordering Product Management team directly at [<AH230330>@ncr.com](mailto:AH230330@ncr.com). If you are not using the AO API, skip this procedure.

The following is an example of the tenders section in the AO API:

```
{
  "PaymentMethods":[
    {
      "PaymentMethod":1,
      "AccountId":"28c2803c-c669-4ba4-95d6-8d15288a320d",
      "AccountNumber":"20*****023",
      "ExpirationDate":"20**-02",
      "SecurityCode":"****",
      "Amount":0.0,
      "TipAmount":0.30000001192092896,
      "OrderOfProcess":1,
      "ZipCode":"40**5",
      "CardNumber":null,
      "Pin":null,
      "PaymentMethodType":0,
      "CardNumberMasked":"4111110000001111",
      "ProcessingType":1,
      "SaveToken":false,
      "P2PECombo":null,
      "DeviceData":null
    }
  ]
}
```

Figure 10 Tenders Section in AO API

Using the example shown in [Figure 10](#) as a guideline, you must adhere to the following specifications:

Element	Description
CardNumberMasked	Adheres to the following rules: <ul style="list-style-type: none">• The first six digits are required for POS to identify the tender.• The middle portion of the card is padded with zeros. This is needed for APS to process the payment.• The last four digits identify the particular card.

Element	Description
PaymentMethodType	Reflects the card type, such as Visa, Amex, and others. This is not passed to the POS or APS and is not used for payment processing.
ProcessingType	Should always be 1 for token.
AccountNumber	Adheres to the following values: <ul style="list-style-type: none">• Token type = 201• Token = 4445228593320007• Token Source = Optional• Token Expiration Date = Optional• Card Expiration Date = 12/1/2017

Connected Payments supports the following token types:

- 101 Enterprise Token
- 102 Loyalty Token
- 103 Coupon Token
- 104 Future Use
- 105 OpenEPS Offline Token
- 106 SSN
- 201 Vantiv Token
- 301 Temp Account for Token/RGP Token
- 401 TAVE Token
- 501 Elavon Token

Using Digital Ordering with Connected Payments

This section discusses how to use Digital Ordering with Connected Payments by walking you through different scenarios. Each procedure is similar, but may have different screens and navigation. If the card has a chip, the token is stored for future use instead of the card information.

We cover the following procedures:

- Processing a transaction under a guest login
- Processing a transaction under a known account with an unsaved card
- Processing a transaction with a stored card
- Adding a stored payment card to your profile

Processing a transaction under a guest login

Digital Ordering allows you to place an order while logged in under an unknown guest account. The system does not know you to store payment card information under a guest account.

To process a transaction under a guest login:

1. Log in to Digital Ordering under a **guest login**.
2. Place an **order**, as normal. When finished, the system navigates to the Order Confirmation and Payment screen.

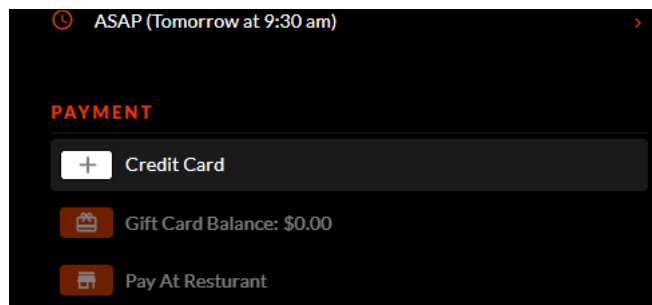


Figure 11 Order Confirmation and Payment Screen

3. Click **NCR Secure Payment**. The NCR Secure Payment screen appears.

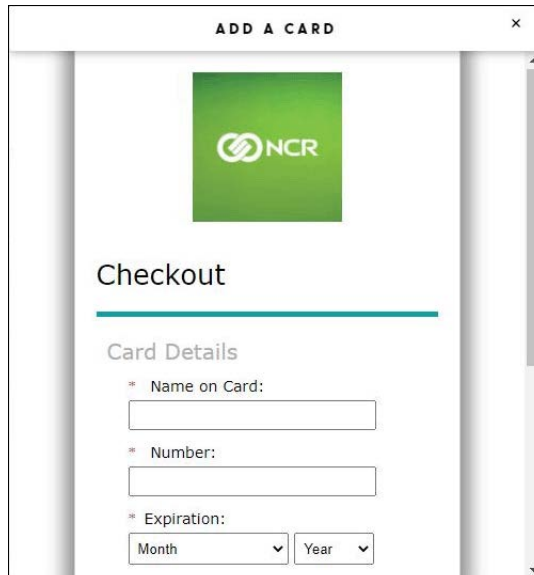
The screenshot shows a web interface for adding a card. At the top, there's a title bar that says "ADD A CARD" with a close button (X). Below this is a green square logo with the "NCR" text. Underneath the logo, the word "Checkout" is displayed. A horizontal line separates "Checkout" from the "Card Details" section. The "Card Details" section contains three required fields, each marked with an asterisk: "Name on Card:" with a text input field, "Number:" with a text input field, and "Expiration:" with two dropdown menus for "Month" and "Year".

Figure 12 NCR Secure Payment Screen

4. Enter your **payment card information** and click **Save**. The payment screen appears with the populated card information.

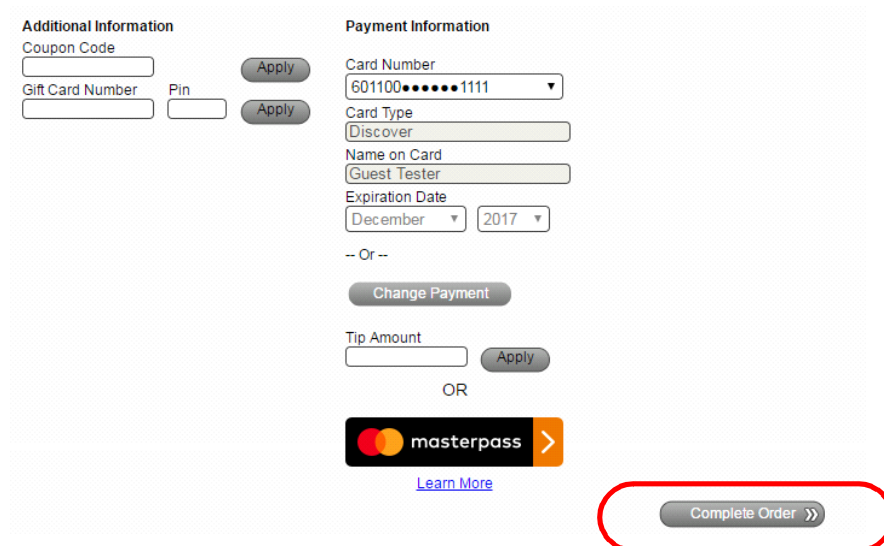
The screenshot shows a payment screen with two main sections: "Additional Information" and "Payment Information". The "Additional Information" section has fields for "Coupon Code" and "Gift Card Number", each with an "Apply" button. The "Payment Information" section contains fields for "Card Number" (displayed as 601100...1111), "Card Type" (Discover), "Name on Card" (Guest Tester), and "Expiration Date" (December 2017). Below these fields are buttons for "Change Payment" and "Tip Amount" (with an "Apply" button). An "OR" separator is followed by a "masterpass" button with a right arrow and a "Learn More" link. At the bottom right, a "Complete Order" button with a right arrow is highlighted with a red rounded rectangle.

Figure 13 Payment Screen

5. Click **Complete Order** to finalize the transaction.

Processing a transaction under a known account with an unsaved card

When you log in using your own account, you can store payment card information. If you begin ordering without logging in, you must log in after entering the items for the order.

To process a transaction under a known account with an unsaved card:

1. Log in to **Digital Ordering** using your own account.
2. Place an **order**, as normal. When finished, the system navigates to the **Payment screen** without stored payment card information.

The screenshot shows the 'Payment Screen' with two main sections: 'Additional Information' and 'Payment Information'. The 'Additional Information' section includes fields for 'Coupon Code', 'Gift Card Number', 'Pin', 'Save Order as Favorite', and 'Special Instructions'. The 'Payment Information' section includes a red circle around the 'NCR Secure Payment' button, a '-- Or --' separator, a 'Pay Upon Pickup' button, a 'Tip Amount' field with an 'Apply' button, and an 'OR' separator. Below these is a 'masterpass' button with a right arrow and a 'Learn More' link.

Figure 14 Payment Screen

3. Click **NCR Secure Payment**. The NCR Secure Payment screen appears ([Figure 12](#)).
4. Enter your **payment card information**, and click **Save**. The payment screen appears populated with the payment card information.

The screenshot shows the 'Payment Information Screen' with two main sections: 'Additional Information' and 'Payment Information'. The 'Additional Information' section is the same as in Figure 14. The 'Payment Information' section includes fields for 'Card Number' (444522...0007), 'Card Type' (Visa), 'Name on Card' (Guest Tester), and 'Expiration Date' (June 2018). A red circle highlights the 'Save Card for Future Use' checkbox, which is checked. Below these is a '-- Or --' separator, a 'Change Payment' button, a 'Tip Amount' field with an 'Apply' button, and an 'OR' separator. At the bottom is a 'masterpass' button with a right arrow and a 'Learn More' link. A 'Complete Order' button is visible in the bottom right corner.

Figure 15 Payment Information Screen

5. Click **Save Card for Future Use** to save the payment card information.
6. Click **Complete Order** to finalize the transaction.

The system saves the stored card under the 'Default Payment Information' section of the My Profile screen. **Note:** Under the current PCI regulations, the system does not store the CVV security code of the card; however, once the token is stored, it is no longer necessary to enter the CVV code and the option no longer appears on the screen.

Password Information
Please make sure your password is at least 7 characters. Update

Current Password

Password Confirm Password

Security Question Security Answer

Default Payment Information

Type: Visa Account: 444522•••••0007 Expiration: 04/19 Delete

NCR Secure Payment

Group Order Address Book

Name Email Address: Add Update

Figure 16 Default Payment Information on My Profile Screen

You can store up to five payment cards when processing with Connected Payments. **Note:** If the site is also processing with EDC, you can only store one card.

Default Payment Information

Type: Visa	Account: 444522•••••0007	Expiration: 04/19	Delete
Type: MasterCard	Account: 544400•••••2205	Expiration: 09/18	Delete
Type: Discover	Account: 601100•••••1111	Expiration: 02/18	Delete

NCR Secure Payment

Figure 17 Stored Payment Cards on Default Payment Information Section

Processing a transaction with a stored card

When you have a stored payment card in your profile, the screens populate with the payment card information. If you have multiple saved cards, you can select a different card. Upon processing, the system still prompts you to enter the CVV code.

To process a transaction with a stored card:

1. Log in to **Digital Ordering** under your account.
2. Place an **order**. When finished, the system navigates to the **payment screen** populated with stored payment card information.

Figure 18 Payment Screen with Populated Payment Information

3. If you have multiple stored cards and want to use a different card, select the stored **card** from the 'Card Number' drop-down list. The screen repopulates with the payment information for the selected stored card.

The screenshot shows a payment interface with two main sections: 'Additional Information' and 'Payment Information'. The 'Additional Information' section includes fields for 'Coupon Code', 'Gift Card Number', 'Pin', 'Save Order as Favorite', and 'Special Instructions', each with an 'Apply' button. The 'Payment Information' section features a 'Card Number' drop-down menu with a list of stored cards (444522, 341111, 544400, 601100) and an 'Expiration Date' selector (July 2019). Below this is a 'Change Payment' button, a 'Tip Amount' field with an 'Apply' button, and an 'OR' separator. At the bottom, there is a 'masterpass' button with a right arrow, a 'Learn More' link, and a 'Complete Order' button with a right arrow.

Figure 19 Payment Screen with Multiple Stored Payment Cards

4. Click **Complete Order** to finalize the transaction.

If you wish to not use a stored card during this process, click **Change Payment**. The screen repopulates with the 'NCR Secure Payment' and 'Pay Upon Pickup' buttons.

This screenshot shows the same payment interface as Figure 19, but with different options in the 'Payment Information' section. The 'Card Number' drop-down is no longer present. Instead, there are two buttons: 'NCR Secure Payment' and 'Pay Upon Pickup', which are highlighted by a red rounded rectangle. The 'Expiration Date' selector is also absent. The 'Tip Amount' field, 'OR' separator, 'masterpass' button, 'Learn More' link, and 'Complete Order' button remain in the same positions as in Figure 19.

Figure 20 Payment Screen with No Stored Payment Card Information

Reference: At this point, you are not using a stored card. Refer to [“Processing a transaction under a known account with an unsaved card” on page 16.](#)

Adding a stored payment card to your profile

You can store a new payment card to your profile for future use without placing an order. You may want to do this if you obtain a new card and you want to be proactive by storing the card to your profile.

To add a stored payment card to your profile:

1. Log in to **Digital Ordering** under your account and navigate to the **My Profile** page.
2. Under the 'Default Payment Information' section, click **NCR Secure Payment** ([Figure 17](#)). The NCR Secure Payment screen appears ([Figure 12](#)).
3. Enter the **card information** and click **Save**. You may encounter additional screens for security purposes, such as the NCR Secure Payment screen with 'Step 1 of 2' in the header.

Step 1 of 2 CANCEL

Card Details

* Name on Card:

* Number:

* Expiration:

* Security Code: [What's this?](#)

Billing Details

* Zip Code:

Save Cancel


 Secure Payment by NCR

Figure 21 NCR Secure Payment Screen (Step 1)

4. Enter the **card information** and click **Save**. Another screen appears with 'Step 2 of 2' in the header. The system populates the card type, cardholder, and expiration date.

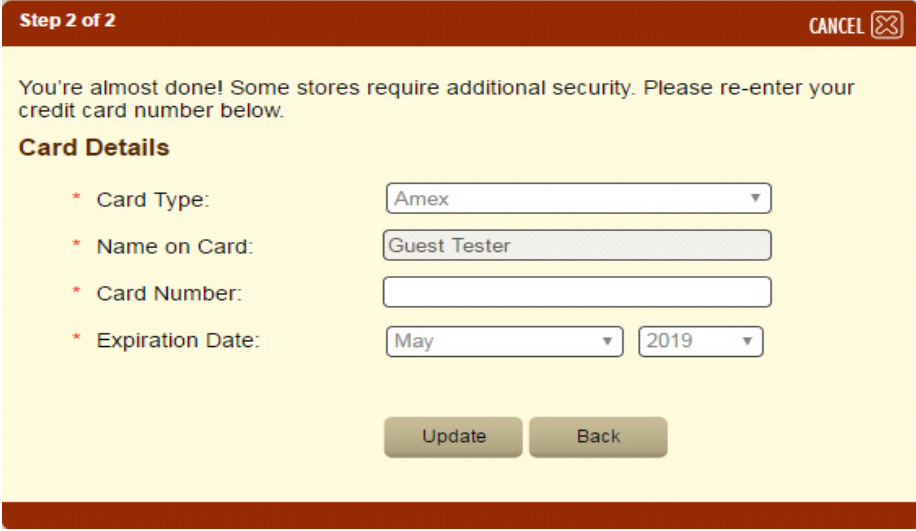
The screenshot shows a web form titled 'Step 2 of 2' with a 'CANCEL' button and a close icon. Below the title, a message reads: 'You're almost done! Some stores require additional security. Please re-enter your credit card number below.' The form is titled 'Card Details' and contains four fields: 'Card Type' (a dropdown menu showing 'Amex'), 'Name on Card' (a text field showing 'Guest Tester'), 'Card Number' (an empty text field), and 'Expiration Date' (two dropdown menus showing 'May' and '2019'). At the bottom of the form are two buttons: 'Update' and 'Back'.

Figure 22

5. Enter the **card number** again.
6. Click **Update**. The card appears in the list of stored cards under the 'Default Payment Information' section of the My Profile page.

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NCR welcomes your feedback on this document. Your comments can be of great value in helping us improve our information products. Please contact us using the following address:

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